



Meeting Minutes
ETHS IMPB Executive Board Meeting
September 9, 2019

Meeting held at El Toro High School. A quorum being present, the meeting was called to order by Yaprak Seymen-Teillet at 7:15 pm PST.

Those in Attendance

Board Members:

President: Yaprak Seymen-Teillet
Band Director: Brandon Miller
Recording Secretary: Amie Parra
Treasurer: Debbie Reed
VP Operations: Kurt Heitman and Randy Sellke
Public Relations Officer: TBD
Website Manager: Melissa Tiffin
*Marching Band Liaison: Maureen Macias
Concert Band Liaison: TBD
*Color Guard Liaison: Mark Floyd & Sandra Fletcher
Jazz Band: Gina del Rio
Orchestra Liaison: Elizabeth Cronin and Fidelma Roberts

Committee Chairs:

Food Chairperson: Mari Paxton
Uniform Manager: Barbara Selke and Cathy Huseby
First Aid (RBR): TBD
Historian: TBD
Parliamentarian: Jill Nogle
Music Program Book Chair: Genevieve Yelda and Student Council
Banquet Chair: Genevieve Yelda and Student Council
Spirit Wear: Maureen Macias and Barbara Selke
Field Crew/ Prop Building- Marching Band: Brian Leonard
Field Crew/ Prop Building- Winter Percussion: Brian Leonard
Field Crew/ Prop Building- Winter Guard: TBD
WGASC Hosting Chair: TBD

● **Absent Officers:**

- VP Administration: Genevieve Yelda
- Ways & Means: Rose Dressler
- Orchestra Liaison: Elizabeth Cronin
- Winter Percussion Liaison: TBD

- **Approval of Minutes:** Agenda for Executive Board Meeting for August 12, 2019 meeting approved.

- **President's Report**

- Concert Attire- buy back program not to exceed \$50
 - Proxy voting, motion passed
- Oct 7 Executive Meeting
- Oct 10- general meeting
- 9/11 Wind ensemble and Marching Band kids will play at Sprouts Grand Opening
 - Hoping to get more Corporate Sponsoring
 - Will universalize donation amounts, and incentivize them
- Upcoming Dates:
 - Parent Preview 9/28
 - Comps: 10/5, 10/12
 - Senior Night and 8th Grade Band Night: 10/11
 - Concert Attire Fitting and General Booster Meeting 9/12

- **Directors Remarks**

- **Treasurer's Report**

- Will email report to everyone in the meeting later

Committee Reports

- **VP of Administration**

- Program Books: September 27th
- Senior Night: Working with RBR Liaison and football booster president to ensure all photos, etc. are received for Sr. Night, Parent/ Student Walk, and program. Deadline for submissions 9/20
- Photos of students in uniform and group Sr. shots to be taken 30 min. before practice: 5pm on Thursday, 9/12.
- Senior Night Dinner (for parents and students) booked at restaurant. Emails and coordination of payments/ RSVPs and meals from prefix menu in process
- Photos- RBR Group and Individual shots:
 - Several companies contacted
 - Will have price quotes and confirmation of dates/ times available within proposed window (in the next day or two).
 - Will coordinate with Mr. Miller and post volunteer spots as soon as confirmed.
 - Possible Dates: 9/22 or 9/30
- SignUp.com:
 - All volunteer spots for football games are live

- Volunteer information for competitions to follow later this week after coordination with RBR liaison, Mr. Miller and OPS to ensure correct number of volunteers after accessing props, etc.

- **VP of Operations**

- Trailer: completed solar upgrade, scheduling new tires. Need outreach to potential tow drivers.
- Will repair the lights that were damaged during wrapping
- Randy wants to train potential drivers about particular things to watch for and precautions to take when towing the trailer.
- First Aid kit has been added to the trailer
- New Busses are moving to natural gas, and we won't be able to store instruments on the newer busses. We need a new trailer, maybe next season.
 - The props we have for this season will allow us to accommodate more instruments, and we will be able to fit everything.
 - Our tow load is 10,000 pounds, so only specific trucks can drive it.
- Props- mainly completed, working on adding artistic elements now.
 - Kids are practicing on them
- Looking for someone who is willing to take over their positions, they would like to train and transition new leadership.
- Food is under control
- Water:
 - Will be doing a water drive for football games
 - Looking into carts needed for water bottles
- Prooperations- Brian Leonard
 - Props are mostly done, finishing up graphics and functional props and columns
 - Will need help for columns
 - Will have one more prop day- will use exterior flat black paint to seal them
 - Kids can help paint props
 - Hoping to finish platforms next weekend

- **Public Relations Officer (Vacant Position)**

- Facebook Admin

- **Webmaster**

- New emails (see website):
 - etmusicops@gmail.com (Operations)
 - etmusicwaysandmeans@gmail.com
 - etmusicvp@gmail.com

- **Ways and Means**

- Snap Raise started, and will finish in 28 days

- Next Fundraiser- Opportunity Drawing- 10/14-11/6 (Dinner)
- Restaurant Nights- Daphnes or Chipotle
- Concert Groups will be doing a fundraiser to cover concert attire costs.
- Will follow up with Toyota and logo placement on the trailer. Logo sizes are 12"x12" and cost \$1,500.
- 10 Disney Tickets are on their way

- **Marching Band Liaison**

- Kids will get 2 dri-fit show shirts
- Trying to get a hold of Senior Parents- they get priority to stay in the hotel
- Venue got moved to Kingsburg from Buchanan. Further drive- 30 minutes away
- Looking at practice fields for Saturday, found one with turf field. Mr. Miller has options for Friday practice
 - Possibly Practice Friday at school, drive straight to Fresno
 - Possibly have a fun activity on Saturday or practice
- Chaperones- we have enough for the Fresno Trip
- Looking for Chaperones for Disney on 10-25. Marching Band and Color Guard will perform
 - Will need to submit names of drivers and chaperones in advance to get tickets
 - Will also need someone to pull trailer to carry instruments and uniforms
- Spirit Wear Sale-
- Parent Preview Night (10/28)
 - Kids going in uniform
 - Potluck? Will talk with Mr. Miller to figure out itinerary
 - Senior Night (10/11)

- **Guard Liaison**

- Missing Paperwork, working on it
- Costumes are here!!
 - Fitting is Thursday at 4:45, for Senior Picture, no makeup and hair is fine. Will wear band camp clothes.
 - Mark needs a list of who has paid for uniforms
 - 9 paid, 11 not paid
- Winter Guard:
 - Possibly can have 2/8 Classification- Mr. Miller will present dates to the admin to clear the dates and make sure facilities are available, 3/28 for Competition date.
 - Will look in to inviting past leaders to help train new recruits/ leaders
 - Winter Guard Show will be an RBR-wide event.

- **Jazz Band Liaison**

- Will get ties for the students

- **Orchestra Liaison**

- Thanks for help with measuring for concert attire
- Help Needed Thursday to finalize measurements of concert attire
- Fundraisers
 - Greenery- in progress, will check in with Rose to coordinate dates and type of fundraiser (greenery or cookie dough)
 - Cookie Dough fundraiser may be an option instead of Greenery
 - Last year we made \$800 from greenery sales
 - During General Meeting will look for volunteers to help coordinate fundraisers and pull out parents to have a small meeting.
- **Winter Percussion Liaison**
 - Nothing yet
- **Other Business**
 - CPR certification completed- several parents did get certified
 - EZ Ups- 10x20 (El Toro Music logo on it), will get several 10x10's- royal blue to match the EZ Up with the music logo
 - 10'x20' with ET Music Logo- \$1,200 cost
 - Will Defer to next Meeting
- **Items Needing Follow Up/ Discussion in Alternate Forums/ Discussion at Future Meetings:**
 -
- **Upcoming Meetings:**
 - Next Meeting in Band Room
 - Executive Board Meeting: October 7
 - General Booster Meeting: October 10

Executive Board Meeting Adjourned at 8:28pm.

- Submitted by Recording Secretary, Amie Parra